



GetAMoveOn Network+ Feasibility Funding Call 1

Information for Applicants

Overview

The purpose of this Feasibility Funding is to provide short term support to allow initial investigation of new ideas which are strongly aligned to the GetAMoveOn Network+ aims and research challenges.

The maximum sum awarded per application will be £50,000 paid at 80% FEC.

Those interested in submitting a research proposal should complete and return the Intention to Submit form no later than 28th February 2018 at midday GMT.

Full research proposals should be submitted by 8th May 2018 at midday BST.

Key dates

Call opens:	31 January 2018
Deadline for sending your Intention to Submit:	28 th February 2018 at midday GMT
Deadline for sending your full Research Proposal/Application:	8 th May 2018 at midday BST
Invitation to present to panel issued to shortlisted applicants:	7 th June 2018
Presentations to panel by shortlisted applicants:	5 th July 2018

Background and context

About the GetAMoveOn Network+

The GetAMoveOn Network+ is an interdisciplinary community of researchers and practitioners, funded by a 4 year EPSRC grant running from June 2016 to the end of May 2020.



Aim

Our aim is to transform health through enabling mobility with the help of digital technologies. We are focusing on three target communities:

- school children
- office workers
- older adults

Purpose

Our purpose is to address the EPSRC Grand Challenge of “Transforming community health and care through the delivery of tested technologies that promote wellbeing by providing timely, individualised feedback that encourage appropriate physical activities”.

Approach

We will achieve this by growing an inter-disciplinary network of researchers and practitioners, capacity building, and pump-priming research to advance the design and development of innovative technologies to get people moving more.

Through 2017, 2018 and 2019 we will be funding a range of workshops, summer schools, design competitions, pilot projects and other research activities, focusing on our three target communities.

You can find further information on our website: <https://getamoveon.ac.uk/about>

Our research challenges

In our first year, our focus was to scope the research challenges, define possible approaches, and stimulate debate about the role of current and future technologies in enhancing levels of activity and movement in our three target groups: schools, workplaces, communities of older adults.

To this end we funded a series of thinkpieces and whitepapers. The call was deliberately open-ended to invite a diverse and creative mix of topics and approaches that could address theoretical, methodological, policy, or other practical aspects of the challenge. Our aim was for the thinkpieces to identify topics and research agendas that could subsequently be developed into pilot projects or larger research collaborations.

The resulting papers were presented at our first symposium in May 2016, alongside another 20 presentations from Network+ members of their recent and planned research relating to the GetAMoveOn themes.

The symposium closed with a participative workshop, facilitated by GetAMoveOn PI, Professor Anna Cox, in which delegates identified the key research themes and challenges arising from the thinkpieces and other papers presented at the symposium, and the associated discussions and debates.



These are summarised in a report of the symposium workshop which can be downloaded here:

<https://getamoveon.ac.uk/publications/1st-symposium-2017-workshop-report>

Published thinkpieces and whitepapers can be downloaded here:

<https://getamoveon.ac.uk/publications/thinkpieces>

The symposium proceedings including abstracts of all the presentations can be downloaded here:

<https://getamoveon.ac.uk/content/4-events/2-symposium-2017/gamo-symposium-booklet.pdf>

There is more information about the GetAMoveOn Network+, our aims, purpose and themes on our website: <https://getamoveon.ac.uk/about>

Available funding for this call

The GetAMoveOn Network+ has committed £450,000 to provide feasibility funding for pilot projects.

As per EPSRC funding regulations, individual grants will be to a maximum value of £50,000 paid at 80% of fEC. This means only £40,000 is actually paid to the awardee and they will need to fund the remaining £10,000 from other means.

VAT is not payable on grants.

What we are looking to fund

The purpose of this Feasibility Funding is to provide short term support to allow initial investigation of new ideas which are strongly aligned to the GetAMoveOn Network+ aims, themes and research challenges.

We anticipate that funded projects will have a duration of about 6 months.

Proposals must demonstrate a strong alignment with GetAMoveOn aims, themes and research challenges.

We are particularly keen to fund proposals that demonstrate clear plans for how the work will lead to a full proposal to be submitted to a UK funder at a future time.

What we are not looking to fund

There are a few things that we are specifically not planning to fund through this call:

- Activities that are normally the responsibility of central or local government
- Evaluations of your organisation's own programmes
- Research studies that are already underway, though we would consider funding a new study that is part of a wider programme of research that has already begun
- Fund-raising events
- Conferences, honoraria for speakers

- Projects which are not directly and strongly aligned with GetAMoveOn aims, themes and research challenges.

Who should apply?

All proposals must be led by an organisation that is eligible to receive RCUK funding (see <http://www.rcuk.ac.uk/funding/eligibilityforrcs/>). Grants can only be awarded through the organisation with which the lead applicant is affiliated (e.g. eligible university, research institute) - we cannot award money directly to individuals.

The GetAMoveOn Network+ aims to encourage multi-disciplinary and cross-sectoral collaborations. We therefore welcome applications from teams consisting of one or more of:

- Academic researchers in universities and research institutes.
- Policymakers e.g. in government departments or local authorities
- Practitioners working with our target communities in schools, colleges, universities, businesses & care organisations, addressing GetAMoveOn challenges in an educational, workplace or care context)
- Think tanks, NGOs, third sector organisations and other bodies providing a civil society perspective
- Other relevant parties who have a demonstrable role to play in your proposed project

We particularly encourage:

- Proposals including or led by early career researchers (defined as having five years or less research experience post-PhD)
- Collaborative proposals, involving applicants from more than one discipline, institution and/or sector

International collaborations are also welcome, provided the lead applicant is based in a UK organisation that is eligible for RCUK funding.

What you will be required to deliver

Your research proposal will set out what your project will deliver. At a minimum this will include a conference or journal paper. The quality of execution of the reported work must be sufficient to gain the trust of readers and ensure that they can extract from the paper the value and benefits it claims to offer. It should be written in a style accessible to policy officials and practitioners as well as academic audiences.

Where a proposal is successful, the lead applicant's organisation will be required to sign a Letter of Agreement committing you to deliver what the proposal says you will deliver.



Lead investigators will be expected to attend and present their work at the next GetAMoveOn Network+ symposium following completion of the research project and/or acceptance of the conference or journal paper.

IP and publication of funded research

This will be grant funding. Neither the GetAMoveOn Network+ nor any of its leading collaborators (UCL, Bristol University, Southampton University) will claim ownership of the IP in the work arising from this funding, although we will reserve the right to disseminate the work and publish it on the GetAMoveOn Network+ website.

Publishing on the GetAMoveOn Network+ website would not prevent publication of the material in a scientific journal at a later date. We would be very happy for your work to be submitted to journals following publication on our website.

APPLICATION AND REVIEW PROCESS

How to apply

There is two stage application process:

1. If you are planning to apply for Feasibility Funding you should submit an **Intention to Submit** form. You should send this **in Word AND PDF** format to gamo@ucl.ac.uk The submission **deadline is 28th February 2018 at midday GMT.**
2. You must then submit your full **Research Proposal/Application Form** in **Word AND PDF** format to gamo@ucl.ac.uk The submission **deadline is 8th May 2018 at midday BST.**

Review process

The review panel will include members of the GetAMoveOn management team and independent reviewers. Research proposals will be reviewed by members of the review panel and a shortlist will be drawn up. Shortlisted applicants will be invited to present their proposals to the review panel.

Deadline for sending your full Research Proposal:	8 th May 2018 at midday BST
Review by panel members:	9 th May to 22 nd May 2018
Panel meet to agree shortlist:	23 rd May 2018
Shortlisted applicants receive invitation to present by:	7 th June 2018
Presentations to panel by shortlisted applicants:	5 th July 2018

FUNDING AGREEMENT

All successful applicants will be required to sign a short Letter of Agreement with the GetAMoveOn Network lead organisation (UCL - University College London). Terms and conditions of this agreement, currently being drafted, will be based on RCUK grant terms and conditions, the terms and conditions of UCL's grant from the EPSRC, and the specific terms and conditions set out in this Information for Applicants document and any associated documents. The lead applicant's institution should sign and return the Letter Agreement within 2 weeks of it being sent out. If the lead applicant's institution requires any revisions to the draft agreement, you (the lead applicant) are responsible for gathering all changes into one document. This should be a Word document containing the Letter Agreement with required changes tracked. This document must be submitted to the GetAMoveOn Network+ within one week of the Letter Agreement being sent to you. Our contracts manager will discuss the proposed changes with the lead applicant's institution. You will then be sent a final version of the agreement for signature. You (the lead applicant on the successful project) are responsible for having the amended document signed by your institution, and returning it to the GetAMoveOn Network within one week of it being sent out.

GUIDELINES

1. Applicants who are intending to apply for funding should submit an Intention to Submit form no later than 28th February 2018 at midday GMT
2. Your actual funding application should be made by completing and submitting the Application Form. You can submit your application form at any time until the final deadline. The final deadline for submission of application forms is 8th May 2018 at midday BST
3. Please read the Information for Applicants (above) and FAQs (above) carefully prior to submitting your Intention to Submit or your application form.
4. Complete all sections of your Intention to Submit an Application Form within the given word limits.
5. The same research group may submit more than one application.
6. Proposals must be led by a UK-based academic at an institution that is eligible for RCUK funding.
7. Applicants should have the prior support of their Department/School/Institute/Centre in delivering the proposal, and associated work. The application form should be signed by the Head of Department (or equivalent) to indicate this.
8. Planned expenditure must be in line with your host institution's financial regulations.



9. Applicants MUST get financial approval from their research office prior to submitting an application.
10. The maximum that will be awarded per application is £50,000 which would be paid at 80% FEC.
11. The host institution will be responsible for any expenditure beyond the agreed value of any award.
12. All successful applicants will be required to sign a short Letter of Agreement with the GetAMoveOn Network lead organisation (UCL - University College London). Terms and conditions of this agreement, currently being drafted, will be based on RCUK grant terms and conditions, the terms and conditions of UCL's grant from the EPSRC, and the specific terms and conditions set out in this Information for Applicants document and any associated documents. The lead applicant's institution should sign and return the Letter Agreement within 2 weeks of it being sent out. If the lead applicant's institution requires any revisions to the draft agreement, you (the lead applicant) are responsible for gathering all changes into one document. This should be a Word document containing the Letter Agreement with required changes tracked. This document must be submitted to the GetAMoveOn Network+ within one week of the Letter Agreement being sent to you. Our contracts manager will discuss the proposed changes with the lead applicant's institution. You will then be sent a final version of the agreement for signature. You (the lead applicant on the successful project) are responsible for having the amended document signed by your institution, and returning it to the GetAMoveOn Network within one week of it being sent out.
13. Applicants should not incur expenditure before the Letter of Agreement has been fully executed (signed by the lead applicant's organisation and UCL).
14. Successful applicants must ensure best value for any expenditure of grant funding.
15. All project expenditure must be tracked and be in line with the original proposal. Any proposed changes to spend or milestones must be discussed and approved by the GetAMoveOn Network+ Management Team in advance of being incurred. University College London reserves the right to request receipts or other confirmation of payment made and may withhold payment where these cannot be produced. Any invoices submitted should show a breakdown of 100% of costs incurred and 80% of those costs.
16. Successful applicants should ensure that all interactions with external individuals / organisations / partners undertaken during the funded activity are noted and sent on to the GetAMoveOn Network (primarily through the conference or journal paper) for its records as evidence of activity and potential impact.
17. All successfully applicants must use the GetAMoveOn Network+ logo on any materials produced in the course of their project.

FAQs

Questions about who can apply for funding

1. I'm a PhD researcher. Would you consider an application from someone of my level or are you looking for more senior academics/research groups?

The call is open to anyone, and submissions will be judged on merit so you are welcome to submit an application. Having said that, applicants will need to demonstrate an appropriate track record so you may wish to consider teaming up with a more experienced colleague or faculty member as a co-author on an application.

2. We are two lecturers from a private, for-profit HE institution. Are we eligible to apply for funding?

We are encouraging applications from across a range of organisations including business and civil society as well as research institutions of various types, so yes, you would be eligible to apply so long as your institution is eligible for RCUK funding.

3. As a non-UK organization are we eligible to apply for this funding?

The GetAMoveOn Network+ grants are available to international researchers provided they are collaborating with a lead investigator based at a UK institution, eligible for RCUK funding, through which funds would be administered. If you can find an eligible co-investigator/collaborator in the UK, we would encourage you to submit a joint application.

Questions about proposals & partners

4. Should our proposal address each of the target communities that the Network is focusing on, or would 1 or 2 of these be acceptable?

We don't want to over-determine the focus of proposals. We welcome papers that focus on one or more of these communities.

5. Should the geographical focus of our project be the UK or is there an international angle as well?

We are funded by the EPSRC to stimulate inter-disciplinary working on issues within the context of UK research institutions, and between research institutions and other stakeholders (policy makers, business, civil society etc.). However, given the inter-connected and often global nature of the challenges, we do not expect that all work funded by or associated with the Network+ will be exclusively UK-focused. We are keen to link with international networks and engage with international debates.

We have therefore deliberately left the geographical focus open. We would welcome submissions with a UK focus or an international angle.

We would require international collaborations to have a lead partner based in a UK institution that is eligible for RCUK funding.

6. Would it be appropriate for one entity to submit two applications?

Yes. An entity can submit more than one application.

7. I am working on a proposal for a project involving private businesses who will want their involvement acknowledged. Will this be an issue in the funding application?

We anticipate that the involvement of companies and their acknowledgement in the project should not be a problem: one of the aims of the network is to encourage collaboration between academic and non-academic organisations.

Questions about costs and funding

8. What costs are eligible and are they paid at 100% fEC or 80% fEC?

These grants will cover 80% of fEC including direct costs (e.g. investigator salaries plus on-costs, research expenses and related travel expenses) and overheads (e.g. indirect costs and estate costs). Open access publication charges are not eligible costs.

We anticipate that travel costs would be within the UK but it would be acceptable for someone to fund a flight from another country to the UK if essential to the research and if the costs can't be covered by any other means.

9. If an award were made, would the salary money be additional to someone's existing salary or would it just buy them out so that they were still getting what they earn now?

This is up to your institution/organisation. Note, however, that funding cannot be awarded directly to individuals, and must be paid to your affiliated organisation. If you are not an employee, you must check with your affiliated organisation, and check the RCUK eligibility criteria, to ensure that your institution/organisation can accept an award and funding on your behalf.

Questions about funding agreements, T&Cs etc.

10. If a grant proposal is successful, would grant-holders (lead applicants) be asked to sign up to EPSRC's terms & conditions?

Successful organisations (or lead organisations of collaborative projects) would sign a short Letter of Agreement with University College London setting out the terms and conditions of the funding. These will be based on the RCUK grant terms and conditions, the terms and conditions of UCL's grant from the EPSRC, and the specific terms and conditions set out in this Information for Applicants document and any associated documents.

11. How will the relationship between the lead applicant's organisation and co-applicants/project collaborators be governed, if they are from other organisations or institutions?

Successful applicants (grant holders) will be expected to put in place a collaboration agreement or other suitable agreement governing the terms of the collaboration, role and contribution of each individual/organisation, financial payments to collaborators etc. Successful applicants should seek the advice of an appropriate person in their organisation (e.g. person responsible for contracts in their finance team, research support team etc.).

Timeline

Invitation launched	31 st January 2018
Deadline for Intention to Submit	28 th February 2018 at midday GMT
Deadline for Full Proposal/Application form	8 th May 2018 at midday BST
Invitation to present to panel issued to shortlisted applicants	7 th June 2018
Shortlisted applicants present to panel	5 th July 2018
Deadline for submitting final expenses	3 months after research project completion date

Any further questions?

If you have any further questions about this call, please contact:

Clare Casson, Communications and Impacts Manager, GetAMoveOn

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